Merton and Sutton Joint Cemetery Board

Membership:

Merton Council

Agatha Akyigyina

Stan Anderson

Margaret Brierly

Geraldine Stanford

David Williams

Sutton Council:

Malcolm Brown

Dave Callaghan

Stephen Fenwick

Peter Geiringer

Roger Thistle

Roger Roberts (substitute member)

A meeting of the Board will be held on:

Date: 19 June 2013

Time: 14:30 (Annual inspection), 15:00 (Annual meeting)

Venue: The Chapel, Merton and Sutton Joint Cemetery, Garth Road, Morden, Surrey

Would members please meet at the Chapel.

Merton and Sutton Joint Cemetery Board 19 June 2013

9. To resolve

    "That the public are excluded from the meeting for the folliwng item of business on the grounds thast it involves the disclosure of exempt information relating to the financial and business affairs of the board."

10. Land holdings progress report

MERTON AND SUTTON JOINT CEMETERY BOARD
20 FEBRUARY 2013

(14:30 TO 15:55)

PRESENT: London Borough of Sutton

Councillors Dave Callaghan (Chair), Malcolm Brown and Peter Geiringer

London Borough of Merton

Councillors Geraldine Stanford (vice-Chair), Stan Anderson, Margaret Brierly, Gam Gurung and Rod Scott

Officers

Zoe Church (Treasurer), Howard Joy (Consultant Surveyor), Mark Robinson (Registrar), Mark Waldron (Cemetery Supervisor) and Colin Millar (Clerk)

Doug Napier (LB Merton greenspaces Manager)

1   DECLARATIONS OF INTEREST (Agenda item 1)

None were made

2   APOLOGIES FOR ABSENCE (Agenda item 2)

Councillor Roger Thistle (Sutton)

3   MINUTES OF THE MEETING HELD ON 2 OCTOBER 2012 (Agenda item 3)

RESOLVED: That the minutes of the meeting held on 2 October 2012 are agreed as a correct record.

4   INTERMENT STATISTICS (Agenda item 4)

Noted

5   BUDGET MONITORING 2012/13 AND REVENUE ESTIMATES 2013/15 (Agenda item 5)

RESOLVED:

1.   That the current budgetary position for 2012/13 based on the third quarter monitoring be noted.
2.   The Revenue Estimates for 2013/14 as submitted be approved and subsequent year's estimates be noted.
3.   That the precepts for the financial year ended 31 March 2014 be set at zero.
4.   That the Board agree to spread the final 20% increase in fee income over two financial years.
5.   That the scale of fees and charges detailed within Appendix E are approved.
6.   That the Board establishes its next meeting in June 2013 to ensure that information is despatched to the Board's Auditors by 30 June 2013.

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7.   That the Board review and approve the Risk Assessment attached as Appendix I

6   EXCLUSION OF THE PUBLIC

RESOLVED: That the public are excluded from the meeting for the following item of business as it involves the likely disclosure of exempt information – i.e. information relating to the financial and business affairs of the Board.

7   LAND HOLDINGS PROGRESS REPORT (Agenda item 6)

RESOLVED:

1.   That the Board notes the position with regard to its land holdings.
2.   That the Board confirms the proposed figure for settlement of the rent review on Area A and proceeds to document the review accordingly.
3.   That the Board delegates authority to the Consultant Surveyor to agree terms for the new lease of Area A in consultation with the Treasurer and with members of the board by email
4.   That the Board confirms the proposed Heads of Terms for the lease renewal to Arqiva and proceeds to complete the lease on the agreed terms.
5.   That the Board receives a further report at its June meeting in respect of the terms of a new lease of Area C and the merits of an audit of the accounts.