

PART 3 – C

1 **RESPONSIBILITY FOR EXECUTIVE FUNCTIONS**

Other than those matters reserved to the Council or delegated to a non-executive Committee or, the Chief Executive as a non-executive functions, all other remaining functions are allocated as executive functions.

1.1 **Cabinet**

- (a) **Membership:** The Cabinet consists of a maximum of 10 Councillors, including the Leader and the Deputy Leader.
- (b) **Functions:** The Cabinet will:
 - (i) Propose to the Council a strategic policy framework, and strategic policies covering specific services;
 - (ii) Identify priorities, and recommend them to the Council;
 - (iii) Propose the Council's budget, and recommend it to the Council, including the level of Council Tax;
 - (iv) Receive and respond to performance review and monitoring reports;
 - (v) Promote, oppose or support any legislation, respond to any Government Green or White paper, and prepare evidence for any Royal Commission, and respond to formal consultations from public agencies or by Local Authority Associations;
 - (vi) Receive reports from Cabinet Members and Officers on new or amended policies and initiatives, including policy covering more than one area of Council activity;
 - (vii) Lead on the political direction of the Council as a whole, and relevant areas of responsibility in particular, within the guidelines and policies approved by the Council;
 - (viii) Consider major policy changes, and make appropriate recommendations to Council;
 - (ix) Be represented at meetings of the Overview and Scrutiny Commission and Panels relating to policy issues raised in particular areas of responsibility, or on service performance;

- (x) Work with the appropriate Council Officers to develop management and service strategies within particular areas of responsibility;
- (xi) Answer questions at Council meetings.

1.2 The Cabinet will:

- (i) compile, monitor and control revenue and capital budgets for all of the Authority's services;
- (ii) take all necessary action to ensure that the Council's net revenue and capital expenditure is targeted to be at, or below approved levels, at the end of each financial year;
- (iii) with respect to each Council service:
 - review the policies within which they are provided;
 - consider standards of services and service delivery;
 - review and monitor services, using measures of performance and targets;
 - make changes in service delivery, in the light of comparative performance data;
 - take account of the recommendations of Best Value and other reviews, together with other Overview and Scrutiny proposals.

1.3 The Cabinet will:

- (i) consider the Housing Investment Programme and Strategy, and make appropriate recommendations to the Council;
- (ii) approve the acquisition of all land and buildings that have been referred for decision by the Chief Executive;
- (iii) agree Compulsory Purchase Orders;
- (iv) consider tenders as required by the Council's Rules of Procedure including the award of contracts valued in excess of £2m.
- (v) approve the issue of a Formal Warning Notices to governing bodies, the appointment of additional governors and / or the suspension of a schools delegated budget.
- (vi) propose to Council the creation of any new Member level bodies and the annual calendar of meetings;
- (vii) consider any other matters which, in the opinion of the Chief Executive, should be referred to the Cabinet.